

Date of change(s)	By whom agreed	Details of change(s)	When publicised
26 May 2010	Chief Executive	Powers and Functions Delegated by the Planning Committee (Table 3) – amendments to job titles following re-organisation of Planning and New Communities	4 August 2010, Weekly Bulletin
27 May 2010	Council	<ul style="list-style-type: none"> <li>• Corporate Governance Committee Risk Management Responsibilities (Part 3, Table 1)</li> <li>• Powers Delegated by Planning Committee (Part 3, Table 3)</li> <li>• New Petition Scheme (Part 5)</li> <li>• Council Standing Orders (Part 4)</li> <li>• Executive Procedure Rules (Part 4)</li> <li>• Committee sizes (Part 3, Table 1)</li> </ul>	4 August 2010, Weekly Bulletin
14 July 2010	Chief Executive	<ul style="list-style-type: none"> <li>• Additions to Part 2, Article 12:  <b>12.03 Functions of the Monitoring Officer</b>  (j) <b>To appoint a deputy</b> who shall undertake the Monitoring Officer’s duties where the Monitoring Officer is unable to act owing to absence or illness. [as per s5, Local Government &amp; Housing Act 1989]</li>   <li><b>12.04 Functions of the Chief Finance Officer</b>  (f) <b>To appoint a deputy</b> who shall undertake the Chief Finance Officer’s duties where the Chief Finance Officer is unable to act owing to absence</li> </ul>	4 August 2010, Weekly Bulletin

Date of change(s)	By whom agreed	Details of change(s)	When publicised
		or illness. [as per s114, Local Government Finance Act 1988]	
22 July 2010	Council	<ul style="list-style-type: none"> <li>• Article 9 (The Standards Committee)</li> <li>• Part 3, Table 4: Joint Arrangements (Joint Development Control Committee - Cambridge Fringes).</li> </ul>	4 August 2010, Weekly Bulletin
23 September 2010	Council	<ul style="list-style-type: none"> <li>• Definitions</li> <li>• Scrutiny and Overview Committee Procedure Rules</li> <li>• Council Standing Orders</li> <li>• Financial Regulations</li> <li>• Management Structure</li> </ul>	29 September 2010, Weekly Bulletin
11 November 2010	Leader	<ul style="list-style-type: none"> <li>• updated Register of Significant Partnerships (Article 11, Schedule A) and Partnerships Toolkit (Article 12, Schedule B)</li> </ul>	24 November 2010, Weekly Bulletin
12 November 2010	Chief Executive	<ul style="list-style-type: none"> <li>• Council Standing Order 2.1: Revised wording to reflect changes made by Council on 23 September 2010 to Standing Order 1.1(b).</li> </ul>	24 November 2010, Weekly Bulletin
9 December 2010	Chief Executive	<ul style="list-style-type: none"> <li>• Article 4: the Full Council – 4.01 (a) Policy Framework: added, Licensing Act 2003 policy and Gambling Act 2005 policy</li> <li>• Executive Matters Reserved to the Executive and Portfolio Holders – by Portfolio: Matters reserved for the Leader (Environmental Services): 47 – To approve Licensing Committee policies and</li> </ul>	23 December 2010, e-mail to Elected Members, SMT, EMT

Date of change(s)	By whom agreed	Details of change(s)	When publicised
		<p>procedures, subject to consultation with the Licensing Committee, with the exception of the Licensing Act 2003 policy and the Gambling Act 2005 policy, which need the approval of Full Council.</p> <p>[Both amendments reflects provisions set out in the relevant statutes.]</p>	
20 December 2010	<p>Leader</p> <p>Chief Executive</p>	<ul style="list-style-type: none"> <li>• By the Leader to the Executive Scheme of Delegation – by Portfolio: Environmental Services</li> <li>• Executive Scheme of Delegation – by Portfolio: Environmental Services –to reflect the provisions set out in the relevant statutes to have Licensing Act 2003 and Gambling Act 2005 policies agreed by full Council.</li> </ul>	<p>23 December 2010, e-mail to Elected Members, SMT, EMT</p> <p>23 December 2010, e-mail to Elected Members, SMT, EMT</p>
27 January 2011	<p>Council</p> <p>Chief Executive</p> <p>Chief Executive</p>	<ul style="list-style-type: none"> <li>• adoption of the Members' Allowances Scheme 2011/12 on 27 January 2011</li> <li>• to incorporate new VAT amounts for mileage claims</li> <li>• update job titles of members of Executive Management Team</li> </ul>	<p>9 February 2011, Weekly Bulletin</p> <p>9 February 2011, Weekly Bulletin</p> <p>9 February 2011, Weekly Bulletin</p>
24 February 2011	Council	<ul style="list-style-type: none"> <li>• adoption of the Council's Aims and Approaches</li> </ul>	Not republished until after Council 14 April 2011 (new Aims and Approaches did not start until 1 April 2011)
1 April 2011	Chief Executive	<ul style="list-style-type: none"> <li>• replacement of 2010/11 Members' Allowances Scheme with 2011/12 Members'</li> </ul>	Not republished until after Council 14 April 2011

Date of change(s)	By whom agreed	Details of change(s)	When publicised
6 April 2011	Chief Executive	<p data-bbox="1176 193 1444 220">Allowances Scheme</p> <ul data-bbox="1131 225 1585 360" style="list-style-type: none"> <li data-bbox="1131 225 1585 360">• revision of mileage rates in Members' Allowances Scheme in accordance with changes to HMRC rates</li> </ul>	Not republished until after Council 14 April 2011
14 April 2011	Council	<ul data-bbox="1131 365 1585 663" style="list-style-type: none"> <li data-bbox="1131 365 1585 427">• additional definitions of key decisions (Definitions)</li> <li data-bbox="1131 432 1585 528">• minor amendments to Executive Procedure Rules (Part 4)</li> <li data-bbox="1131 533 1585 663">• amendment to level of parish council co-opted membership on Standards Committee (Article 9)</li> </ul>	14 April 2011 Council minutes (published 6 May 2011)
9 May 2011	Chief Executive	<ul data-bbox="1131 668 1585 1281" style="list-style-type: none"> <li data-bbox="1131 668 1585 1038">• amendment to paragraph 6.2 of the Terms of Reference for the Joint Development Control Committee: Cambridge Fringes to replace reference to "Director of Joint Planning" with "respective Head of Service for each authority; in case of South Cambridgeshire District Council (SCDC) this will be the Head of New Communities."</li> <li data-bbox="1131 1043 1585 1281">• amendment to Appendix 2 of Northstowe Joint Development Control Committee Scheme of Delegation to replace references to "Joint Planning Director" with "Head of New Communities"</li> </ul>	11 May 2011, Weekly Bulletin